

Stopgap DANCE
COMPANY



Board Recruitment Pack

Trustee Role

May 2023

Join us!

Stopgap Dance Company is recruiting Trustees to lead the company into a new cycle of NPO (National Portfolio Organisation) funding from Arts Council England.

Having received a 60% uplift in this regular, core funding, the company is entering a new stage of organisational growth and it is seeking a new talented and skilled Chair and enthusiastic Trustees to lead the Board at a very exciting point in its history.

Growing steadily since its inception as a community project in 1995, Stopgap Dance Company has built a strong reputation in the performing arts industry nationally and internationally.

Stopgap have become a global leader of disability access in dance and continuously examines best practice.

Stopgap is a registered charity and company limited by guarantee.

The company has office space at the Farnham Maltings in Surrey.

Since 2020 the Board has been led by Co-Chairs, Simon Minty and Jane Hackett.

We are also seeking a new Chair or Co-Chair of the board.

Stopgap are particularly keen to receive applications from individuals that identify as D/deaf, disabled or neurodivergent.



A statement from our current Co-Chairs Jane Hackett and Simon Minty:

“We are delighted that you are interested in the role of Trustee at Stopgap.

As we approach our 30th birthday and having recently been supported by the Arts Council to create and do more than ever before, it’s an exciting time to become part of Stopgap.

You will be supported by a fantastic board of Trustees and work with a talented, collaborative and committed Senior Management Team.

We look forward to hearing from you!”

We are keen to have a diverse group of people to apply for the role, so if you are interested and want to informally speak to Jane, or outgoing co-Chair Simon Minty, get in touch.





About us

Stopgap Dance Company is driven by a diverse creative team who uses dance as a movement for change.

The company's vision is to create an inclusive world where diversity is not just accepted but pursued, a world where no one is limited by prejudice against D/deaf, Disabled, or neurodivergent people.

Working with an artform shaped by human touch and energised by the spark of connectivity, the company's work demonstrates the compelling power of diversity and inclusivity. Stopgap move together to create a remarkable experience that transforms society's perceptions of difference and dismantle the inequity of privilege, in dance and in all aspects of living, collaborating, and creating together as humans.

Stopgap's work is both focused on and born out of the company's rigorous investment in equity and inclusive culture. We are committed to removing barriers to dance, nurturing the talents of dancers born into any body and any mind. Stopgap is in coalition with a wave of organisations moving towards a better representation of diversity on our stages and in society.

Stopgap is a global leader of disability access in dance; continuously examine best practice and actively advocate for the industry to become more inclusive.

Discover more about Stopgap's team and work:



Seeking new trustees

The Board of Trustees is responsible for the overall governance and strategic direction of the charity, supporting the organisation to develop its ambitious aims, objectives and goals in accordance with the governing document, legal and regulatory guidelines. The Trustees will be making an active contribution to the company's exciting future.

This is a voluntary role, but meeting expenses will be covered.

Responsibilities include:

- Ensuring full compliance with the company's governing document and within charity law, company law and other relevant legislation
- Overseeing the overall strategic direction and development of the company including setting annual budgets and targets
- Reviewing and signing off company policies
- Reviewing and signing off company budgets, cash flow and Management Accounts, and ensuring that financial projections are on target
- Being responsible for ensuring the company meet agreed funder targets and that the monitoring and evaluation is robust and appropriate

The company is seeking individuals with expertise and experience in a broad range of areas. **We do not expect people to have experience or knowledge in all of these areas, but are particularly interested in anyone experienced in:**

- Financial Management/Accounting
- Charity Law
- Human Resources
- Fundraising – Trusts and Foundation
- An interest in strategic planning within the arts industry
- Promotion of diversity



Time Commitments:

- Board meetings take place four times a year and are generally held online over Zoom
- Annual General Meetings take place in conjunction with December Board meetings
- There is one annual Board Away Day that is usually held in London - an opportunity for Trustees and Senior Management to get together to share ideas and plan for the future
- Trustees are encouraged to come along to events in Stopgap's programme and are always invited to attend external training sessions that the company book for its staff. These include Safeguarding; Deaf Awareness, Unconscious Bias; Mental Health First Aid and many more.

How to apply:

Please send a covering letter of up to 2 pages or a video/audio recording of up to 8 minutes explaining why you think you would be a good fit for the role and the specific skills and knowledge you feel you would bring.

You are also welcome to include a CV.

Please email this to
admin@stopgapdance.com
by Friday 30th June at 6pm.

If there are any adjustments we can offer to make the application and selection process more accessible then please let us know by using the email address above or by calling the office on **01252 745 443**.

If you would like an informal chat over the phone, video call or email before applying then please email Amy Owen on admin@stopgapdance.com who will organise this.

